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Student ID Number (700 or SSN)

Date of Birth: ____/____/____

Last Name

First Name

Middle Name

Other Names: _____

Duplicate diplomas cost \$75 payable by check, money order or credit card (credit card form is available on our webpage). Graduation information will need to be verified. Additionally, you must have cleared all financial obligations with the university prior to ordering your diploma.

Name as it should appear on the diploma:

Major: _____

Degree Type: Certificate Associate Bachelor Master

Graduation Date: ____/____/____

Student Contact Information and Authorization

Phone: (_____) _____ - _____ Email: _____

Student Signature (Required by Federal Law): _____

Signature

Date

I will pay by: Credit Card Form (fax) Credit Card by phone Check/Money Order payable to WVU Tech by mail**Phone:** 304-929-1450**Fax:** 304-929-1696**Scan and email:** Tech-Registrar-Records@mail.wvu.edu or**Mail:** WVUIT

Office of the Registrar

410 Neville Street

Beckley, WV 25801

Address to mail duplicate diploma:
