



Catalog Year Designation Form

West Virginia University Institute of Technology offers numerous degrees/majors. Several degrees have an associated area of emphasis. In many instances, a student can also choose to pursue one or more minors as an adjunct to their degree program. Each of these offerings has various associated requirements that are identified in the University's annual catalog. Overtime, changes are made to the requirements of these offerings. Such changes are publicized in the University's annual catalog. The University's catalog is updated on an annual basis, so knowing the catalog year that contains the appropriate description of your degree requirements is very important.

When a student matriculates to WUVIT, their academic catalog year is set to automatically correspond to the year of their admittance. For example, if you were admitted during the summer of 2015 and enrolled during the fall 2015 semester, then your academic catalog year would be 2015-16 (as an academic year begins with the fall semester and progresses through the following spring and summer academic terms). With the consent of the student's advisor and department chair, a student may choose to meet the conditions published in a later catalog. Before changing your academic catalog year, a student should familiarize themselves with the information within their assigned academic catalog, and discuss the pros and cons of making such a change with their academic advisor.

The purpose of this form is to allow a student of WVU Tech to formally designate the catalog year that contains the provisions for earning their degree of choice. **Note:** *Choosing a catalog year represents an important decision that determines the requirements associated with your degree of choice. Once made, a student cannot revert to a prior catalog year. This is especially important as we approach the 2016-17 academic year. WVUIT's 2016-17 catalog will reflect many changes including the new **GEF** (General Education Foundations) instead of the **GEC** (General Education Curriculum) that was used in previous catalog years. You should work closely with their academic advisor to see whether the provisions contained within the 2016-17 catalog may allow you to graduate sooner than the provisions described in your currently designated catalog.*

In recognition of the impact that these pending changes may have upon a student's academic progress, you are asked to consult with your academic advisor and complete the attached form.



Catalog Year Designation Form

1.	Student Name:		2.	WVUIT ID#:	
3.	Initial Admittance Date (Month & Year):		4.	Catalog Year at Time of Admittance:	
5.	Current Catalog Year:		6.	Desired / New Catalog Year:	
7.	Primary Degree / Major:		8.	Second Degree (if one):	
9.	Second Major (if one):		10.	First Minor (if one):	
11.	Second Minor (if one):		12.	Area of Emphasis (if one):	

Certify your choice of a new catalog by signing this form

Student Signature:		Date:	
Advisor Signature:		Date:	
Departmental Chair:		Date:	