



RESIDENCY RECLASSIFICATION APPEAL

Student ID Number grid

Student ID Number

Name: (Last Name) (First) (Middle)

Documentation required supporting this form:

- All students, one of the following: Letter from employer... Signed WV Income Tax... Military students, one copy of the following: DD214, paycheck records... For students not born in the US, also a copy of one of the following: US Citizenship documentation... If any documentation based on spouse: Copy of marriage license...

\*Any financial information may be marked out for your privacy- 1st two pages only)

Date of Birth Place of Birth Email address

Present Address Street or Box No. City State Zip

Telephone Number Semester of First Enrollment at WVU Tech

- 1. a. For the previous tax year I was claimed by: Self Parent/Legal Guardian b. For the next tax year I will be claimed by: Self Parent/Legal Guardian

If you selected "Self" for both a. and b., continue to question two. If you selected "Parent/Legal Guardian" for a. and b., follow the below instructions:

- Remainder of form is filled out by parent/legal guardian Documentation should include most recently filed income tax showing student as dependent. A letter from the parent/legal guardian should be included with a statement to the fact of the parent/legal guardian's intent to claim the student on the next immediate tax year.

2. Where have you lived during the past four years? Include current address. Be specific as to place and date.

Street Address City State mm/dd/yy to mm/dd/yy

3. List all colleges or universities (including WVU Tech) attended during the past four years. Give names and dates.

College or University State mm/dd/yy to mm/dd/yy Fee paid as: Resident/Non-Res/Intl



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4. Have you or your spouse been employed during the past four years? Give name of employers and dates and places of employment. Indicate whether employment was on part-time or full-time basis and whether each was regarded as temporary or indefinite at the time of employment. If you are not currently employed, list spouse employment.

Table with columns: Self/Spouse, Full time/Part Time, Employer, City, State, mm/dd/yy to mm/dd/yy

5. Have you registered to vote or voted during the past four years? If so, when and where?

6. In which state have you filed your income tax returns for each of the past four years?

7. What state do you claim as your legal residence?

8. State fully your basis for claiming the above state as your legal residence.

9. If you moved to West Virginia within the last four years, state briefly your purpose in coming to West Virginia.

10. Have you or are you currently serving in the Armed forces?

11. When and where were you separated from the service? (Please provide copy of DD214 if transitioning from waiver to residency status)

12. When and where did you enter the service and how old were you at the time?

13. Are you a citizen of the United States? If so, did you become a citizen by naturalization?

(If yes, evidence of naturalization must be submitted with this questionnaire.)

If not, when did you first come to the United States?

What is your current status with the United States? (permanent resident, applicant for permanent resident, qualifying visa or other)

What date did you obtain the status listed above?

IMPORTANT: To be reclassified for a particular semester, the application must be submitted two (2) weeks prior to the deadline for the payment of tuition and fees. Neglecting to submit supporting documents will cause delay in a decision being made.

The above information is true and correct to the best of my knowledge.

Signature of Student: Date:

Signature of Parent (if applicable): Date:

Office Use Only: Approved: Yes No Date: / / Initials: