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Student ID Number (700 or SSN)

Date of Birth: ____/____/____

Last Name

First Name

Middle Name

Other Names: _____

Duplicate diplomas cost \$75 payable by check, money order or credit card. Graduation information will need to be verified. Additionally, you must have cleared all financial obligations with the university prior to ordering your diploma.

Name as it should appear on the diploma:

Major: _____

Degree Type: Certificate Associate Bachelor Master

Graduation Date: ____/____/____

Student Contact Information and Authorization

Phone: (____) _____ - _____ Email: _____

Student Signature (Required by Federal Law): _____

Signature

Date

I will pay by:

Credit Card by phone Check/Money Order payable to WVU Tech by mail

Registrar Office Phone: 304-929-1450 Phone payments: 304-929-0333

Fax: 304-929-1696

Scan and email: Tech-Registrar-Records@mail.wvu.edu or

Mail: WVUIT

Office of the Registrar
410 Neville Street
Beckley, WV 25801

Address to mail duplicate diploma:

